

ADMINISTRATIVE SESSION AGENDA

PLYMOUTH COUNTY RETIREMENT BOARD MEETING

DATE/TIME: December 12, 2023 at 9:00 a.m.

LOCATION: 60 INDUSTRIAL PARK ROAD, PLYMOUTH, MA 02360

The board reserves the right to consider items on the agenda out of order. The matters listed are those that are reasonably anticipated by the Executive Director which may be discussed at the meeting and known within (48) hours. Items may in fact not be discussed and other items may not be listed but could be brought up for discussion purposes to the extent permitted by law. Items identified for discussion in Executive Session may also be conducted in open session, in addition to or in lieu of discussion within the confines of Executive Session.

- I. Approval of minutes from meeting of October 31, 2023 – *discussion & vote*
- II. Approval of minutes from meeting of November 29, 2023 – *discussion & vote*

III. Applications for membership to retirement system – *discussion & vote*

<u>Town</u>	<u>Name</u>	<u>Position</u>	<u>Group</u>	<u>Rate</u>
Abington	William Caseley	Tutor	1	9+2%
Abington	Erin J. Casey	Paraprofessional	1	9+2%
Abington	Jason R. Harris	Building Commissioner	1	9+2%
Carver	Jennifer A. Mueller	Administrative Asst.	1	9+2%
Carver	Kimberly L. Skutt	ESP	1	9+2%
Carver	Kim M. Walsh	Finance Asst.	1	9+2%
Duxbury	Paula J. Borg	Preschool Teacher	1	9+2%
Duxbury	Anne J. Connors	Instructional Asst.	1	9+2%
Duxbury	Karen Daley	Office Assistant	1	9+2%
Duxbury	Nicole M. Gambino	Instructional Asst.	1	9+2%
Duxbury	Mackenzie R. Hayes	In House Support	1	9+2%
Duxbury	Kierstin R. Kerr	Instructional Asst.	1	9+2%
Duxbury	Megan M. Lemieux	Instructional Asst.	1	9+2%
Duxbury	Stephanie M. Milgram	Preschool Teacher	1	9+2%
Duxbury	Ellen P. Settimelli	Instructional Asst.	1	9+2%
Duxbury	Julia Smith	In House Support	1	9+2%
Duxbury	Tracey M. White	Instructional Asst.	1	9+2%
East Bridgewater	Shannon Machado	Nurse	1	9+2%
Halifax	Carole R. Haugstad	Café Worker	1	9+2%
Halifax	Cindi A. Metro	Regional Food Inspector	1	9+2%
Kingston	Elizabeth Magoun	Paraprofessional	1	9+2%

Lakeville	Nicole E. Bostick	Firefighter	4	9+2%
Lakeville	Jennifer A. Jones	Library Director	1	9+2%
Marshfield	Brooke F. Lowe	Specialized ESP	1	9+2%
Marshfield	Catherine J. Marchioni	Tutor	1	9+2%
Marshfield	Jack W. McDonough	Help Desk Support Tech	1	9+2%
Marshfield	Michelle M. O'Leary	Specialized ESP	1	9+2%
Middleborough	Mary T. Connaughton	IT Admin/Technical Asst.	1	9+2%
Middleborough	Dylan Hanson	Firefighter	4	9+2%
Middleborough	Edite M. Lawrence	Day Care Supervisor	1	9+2%
Pembroke	Annabelle N. Boudreau	Paraprofessional	1	9+2%
Rochester	Emmanuel Matias	Patrolman	4	9+2%
Rockland	Peggy A. Dean	Paraprofessional	1	9+2%
Rockland	Tatyana L. Nakashima	Paraprofessional	1	9+2%
Rockland	Cathryn K. Ross	Paraprofessional	1	9+2%
Scituate	Jon-Michael A. Donahue	Plant Operator	1	9+2%
Scituate	John M. Leighton	Patrol Officer	4	9+2%
Scituate	Michael P. Philbin	Skilled Laborer	1	9+2%
Wareham	Sharon A. Kavanagh	Perm. Paraprofessional Sub	1	9+2%
West Bridgewater	Kyle McNeill	Police Officer	4	9+2%

IV. Applications for retirement – *discussion & vote*

<u>Unit</u>	<u>Name</u>	<u>Retirement Date</u>	<u>Age & Service</u>
Bridgewater	Ann Gerald	January 31, 2024	70; 33Y, 03M
Halifax	Patrick Sterling	February 29, 2024	58; 32Y, 00M
Hanover	Thomas Chiarelli	January 16, 2024	67; 10Y, 00M
Scituate	Bonnie Donohue	November 30, 2023	63; 33Y, 10M
Wareham	David Evans	December 28, 2023	65; 41Y, 06M

V. Make-Ups, Redeposits, Military Credit and Transfers – *discussion & vote*

<u>Unit</u>	<u>Name</u>	<u>Action</u>	<u>Service</u>
Marion	Kaylan L. Valadao	Make-up	0y 3m
Pembroke	Jeanne M. Gigliotti	Make-up	2y 2m
South Shore Reg'l	James L. Harding	Buyback	1y 6m
South Shore Reg'l	James L. Harding	Military Buyback	4y 0m

VI. Monthly Expenses – *discussion & vote*

100	Expense Voucher	\$134,495.48
101	Refunds/Transfers/Rollovers	\$328,137.14
102	Transfers to Retirement Systems	\$400,221.10
103	Pension Payroll for November 2023	\$11,681,199.54

104 Pension Payroll for November 2023

\$1,306.05

VII. Monthly Reconciliations – *acknowledgement*

VIII. Monthly Capital Calls – *acknowledgement*

<u>Company</u>	<u>Amount</u>	<u>Date of Call</u>
HarbourVest VI	\$ 1,950,000.00	11/7/2023
CAI-TE	\$ 337,621.88	12/5/2023
FS Equity Partners VIII	\$ 119,053.00	12/7/2023

IX. New Business

- A. 2024 Operating Budget
- B. Portfolio Update by Peter Manning
 - C. *Economist Michael James Acton, Aew Capital Management*
- D. Meketa Investment Update by Daniel Dynan
- E. PERAC Memo #26 of 2023
- F. PERAC Memo #27 of 2023
- G. Other Business

X. Executive Session

The Board shall enter Executive Session in order to discuss the physical condition or mental health of an individual(s) (purposes 1 & 7). Specifically, the Board shall consider applications for accidental disability retirement benefits, ordinary disability retirement benefits and/or petitions for accidental death benefits. Also, the Board shall consider litigation strategy, pension forfeiture and/or personnel matters (purpose 3). To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (purpose 2). The following items are reasonably anticipated to be discussed:

- A. Wheldon Nelson, Town of Middleborough, request for medical panel for accidental disability retirement

The Board shall re-convene in Administrative Session in order to consider any remaining agenda items and then adjourn.

Padraic P. Lydon
Padraic P. Lydon
Executive Director

12/8/2023 8:25 AM
Posting Date/Time

END.