

**ADMINISTRATIVE SESSION AGENDA**

**PLYMOUTH COUNTY RETIREMENT BOARD MEETING**

DATE/TIME: April 30, 2024 at 9:00 a.m.

LOCATION: 60 INDUSTRIAL PARK ROAD, PLYMOUTH, MA 02360

The board reserves the right to consider items on the agenda out of order. The matters listed are those that are reasonably anticipated by the Executive Director which may be discussed at the meeting and known within (48) hours. Items may in fact not be discussed and other items may not be listed but could be brought up for discussion purposes to the extent permitted by law. Items identified for discussion in Executive Session may also be conducted in open session, in addition to or in lieu of discussion within the confines of Executive Session.

- I. Approval of minutes from meeting of January 30, 2024 – *discussion & vote*
- II. Approval of minutes from meeting of February 27, 2024 – *discussion & vote*
- III. Approval of minutes from meeting of March 26, 2024 – *discussion & vote*

IV. Applications for membership to retirement system – *discussion & vote*

<u>Town</u>	<u>Name</u>	<u>Position</u>	<u>Group</u>	<u>Rate</u>
Abington	Lynne Marie Hinkle	Paraprofessional	1	9+2%
Abington	Sarah J. Joyce	Cook Supervisor	1	9+2%
Abington	<b>Jeffrey Scott Postell</b>	<b>Deputy Police Chief</b>	<b>4</b>	<b>9+2%</b>
Bridgewater	Kate Marie Bailey	Water Division	1	9+2%
Bridgewater	Christopher S. Holland	Wastewater Oper.	1	9+2%
Bridgewater	Madison B. Jankowski	Wellness Vol. Coord.	1	9+2%
Bridgewater	Michaela A. Keenan	HR Generalist	1	9+2%
<b>Bridgewater</b>	<b>Andrew M. Perez</b>	<b>Firefighter/Paramedic</b>	<b>4</b>	<b>9+2%</b>
Bridgewater	Karen M. Urbec	Librarian Archivist	1	9+2%
Bridgewater Raynham	Edna R. DeBarros	ESP	1	9+2%
Bridgewater Raynham	Deirdre J. Fistori	Proctor	1	9+2%
Bridgewater Raynham	Constantine J. Georgakopoulos	Proctor	1	9+2%
Bridgewater Raynham	Arthur C. Jones	Plumber	1	9+2%
Bridgewater Raynham	Giulia M. Jordan	ESP	1	9+2%
Bridgewater Raynham	Ileana Montesdeoca	ESP	1	9+2%
Bridgewater Raynham	Alexandrea J. Sheppard	ESP	1	9+2%
Bridgewater-Raynham	Catherine L. Yuskaitis	ESP	1	9+2%
Carver	Sydney Laliberte	ESP	1	9+2%
Carver	Bethany L. McCarthy	Food Service Worker	1	9+2%
Carver	Karen H. Preval	Finance Director	1	9+2%

Carver	Grace Madelyn Robbins	Police Dispatcher	1	9+2%
Duxbury	Marc Boyle	Custodian	1	9+2%
Duxbury	Kory A. Lydon	Treasurer	1	9+2%
Duxbury	Connor McKinnon	Instructional Asst.	1	9+2%
Duxbury	Julie T. Oliva	Instructional Asst.	1	9+2%
Duxbury	Thomas Rincones	Technical Coord.	1	9+2%
East Bridgewater	Carly R. Burch	Special Needs Aide	1	9+2%
East Bridgewater	McKenzi L. Hennessey	Nurse	1	9+2%
<b>East Bridgewater</b>	<b>Shawn M. Sousa</b>	<b>Firefighter/Paramedic</b>	<b>4</b>	<b>9+2%</b>
<b>Halifax</b>	<b>Daniel G. Chahine</b>	<b>Police Officer</b>	<b>4</b>	<b>9+2%</b>
<b>Halifax</b>	<b>William J. Maloney</b>	<b>Police Officer</b>	<b>4</b>	<b>9+2%</b>
Halifax	Jenninfer L. Smith	Paraprofessional	1	9+2%
Halifax	Jeffrey A. Torrey	Laborer/Driver	1	9+2%
Hanover	Michelle E. Hill	Paraprofessional	1	9+2%
Hanover	Gordon R. McTiernan	Custodian	1	9+2%
Hanover	Samuel L. Stowell	Custodian	1	9+2%
Hanover	Nicole C. Sullivan	Food Service Worker	1	9+2%
Hanover	Jennifer Ross Winnie	Paraprofessional	1	9+2%
Kingston	Matthew W. Generous	Custodian	1	9+2%
Kingston	Sasha T. Lopes	Paraprofessional	1	9+2%
Kingston	Patrick J. Murphy	CDL Driver/Laborer	1	9+2%
Lakeville	Robert W. Dalsing	Dispatcher	1	9+2%
<b>Lakeville</b>	<b>Paul J. Machunski</b>	<b>Firefighter</b>	<b>4</b>	<b>9+2%</b>
Lakeville	Christina B. Refford	Library Asst.	1	9+2%
<b>Lakeville</b>	<b>John R. Walsh</b>	<b>Firefighter</b>	<b>4</b>	<b>9+2%</b>
Marion	Cassandra L. Craig	Paraprofessional	1	9+2%
Marshfield	Mikayla M. Brightman	Admin. Asst.	1	9+2%
Marshfield	Amanda H. Dustin	Records Access Clerk	1	9+2%
Marshfield	Allison R. Hadley	Tutor	1	9+2%
Marshfield	Brenna J. Hutchings	Caretaker	1	9+2%
Marshfield	Chistopher C. Spillane	Jr. Custodian	1	9+2%
Marshfield	Izabel Cristiny Souza	ESP	1	9+2%
Marshfield Housing	Scott D. Wager	Laborer	1	9+2%
Mattapoissett	Christopher E. Canney	Building Comr.	1	9+2%
Mattapoissett	Beth Goodwin	Paraprofessional	1	9+2%
Mattapoissett	Abigail E. Larkin	Paraprofessional	1	9+2%
Mattapoissett	Cassandra J. Robert	Asst. Treasurer	1	9+2%
Mattapoissett	Whitney T. Rolfs	Paraprofessional	1	9+2%
Middleborough	Susan M. Nunes	Collection Supervisor	1	9+2%
Norwell	Matthew J. Casey	Custodian	1	9+2%

Norwell	Tofee P. Shamatta	Laborer	1	9+2%
Old Rochester	Stephanie L. Ferreira	Paraprofessional	1	9+2%
Pembroke	Michael D. Carr	DPW Laborer/Driver	1	9+2%
Pembroke	Zachary A. Curtin	Custodian DPW	1	9+2%
<b>Rochester</b>	<b>Gene W. Robinson</b>	<b>Police Officer</b>	<b>4</b>	<b>9+2%</b>
Rockland	Sanjoana Bamaca	CNA	1	9+2%
Rockland Housing	Margaret L. Carr	Executive Director	1	9+2%
Scituate	Robin Lee Gallagher	Registrar	1	9+2%
Scituate	Courtney S. MacKenzie	Paraprofessional	1	9+2%
Scituate	Cassidy Melanson	Comm. Specialist	1	9+2%
Scituate	Dari A. Murphy	Cafeteria Workers	1	9+2%
Scituate	Elizabeth Naylor	Comm. Specialist	1	9+2%
Scituate	Owen F. Saba	ECC Inst. Para.	1	9+2%
Scituate	Elizabeth J. Straley	Van Driver	1	9+2%
Scituate	Jazmine Jane Saul Studley	Paraprofessional	1	9+2%
Silver Lake	Danielle L Baranowski	Paraprofessional	1	9+2%
Silver Lake	Abby R. Blackman	Paraprofessional	1	9+2%
Silver Lake	Ashley N. Moore	Paraprofessional	1	9+2%
Silver Lake	Jessica Viator	Cafeteria Workers	1	9+2%
Wareham	Eligah J. Dudley	Laborer	1	9+2%
Wareham	Stephanie L. Erna	Paraprofessional	1	9+2%
Wareham	Marie T. Garrity	Department Asst.	1	9+2%
Wareham	Robert Littera	Bus Driver	1	9+2%
Wareham	Matthew B. Parrish	Dispatcher	1	9+2%
West Bridgewater	Jamie Barton	Custodian	1	9+2%
West Bridgewater	Roberta A. Calvagne-Barrile	Monitor/Surround Care	1	9+2%
West Bridgewater	Isabel M Cespedes	Instructional Support	1	9+2%
West Bridgewater	Amy Forster	Head Admin. Secretary	1	9+2%
West Bridgewater	Colleen O'Donnell	Instructional Assistant	1	9+2%
West Bridgewater	Jolie L. O'Neil	School Nutrition Staff	1	9+2%
<b>Whitman</b>	<b>Jeffrey I. Smith</b>	<b>Firefighter</b>	<b>4</b>	<b>9+2%</b>
Whitman Hanson Reg'l	Adriana Sances	Paraprofessional	1	9+2%
Whitman Housing	Andrew Boisjolie	Cust. / Groundskeeper	1	9+2%
Whitman Housing	Charlene D. Guilmette	Tenant Prgm. Monitor	1	9+2%

V. Applications for retirement – *discussion & vote*

<u>Unit</u>	<u>Name</u>	<u>Retirement Date</u>	<u>Age &amp; Service</u>
Abington	Kevin Sullivan	July 12, 2024	61; 33Y, 00M
Bridgewater	AnneMarie Hanley	March 31, 2024	60; 26Y, 06M
Bridgewater Raynham	Robert Levy	July 19, 2024	67; 19Y, 05M

Bridgewater Raynham	Jean Leibe	June 28, 2024	68; 10Y, 10M
Duxbury	Marie Hunt	June 28, 2024	65; 15Y, 10M
Duxbury	James Tougas	May 3, 2024	58; 33Y, 06M
East Bridgewater	Christine White	May 3, 2024	62; 19Y, 10M
Hanover	Joan Giroux	June 30, 2024	70; 22Y, 08M
Marshfield	Deborah Sullivan	May 1, 2024	73; 19Y, 00M
Marshfield	Jeffrey Simpson	May 1, 2024	53; 31Y, 00M
Marshfield Housing	Ernest Hanson	March 4, 2024	60; 10Y, 00M
Middleboro	Laura Ibbitson	April 19, 2024	66; 19Y, 11M
Middleboro	Carol Entel	April 26, 2024	67; 10Y, 06M
Middleboro	Timothy Needham	May 4, 2024	58; 35Y, 00M
Old Rochester Reg'l	Shirley O'Connor	June 11, 2024	63; 19Y, 04M
Pembroke	Michelle Byrne	May 3, 2024	56; 17Y, 04M
Rockland	Joseph Rogers, Jr.	March 14, 2024	51; 22Y, 11M
Scituate	Donald Knapp	March 29, 2024	62; 16Y, 01M
Scituate	Robbin Baiardi	April 12, 2024	62; 14Y, 00M
Scituate	Jennifer Gerbis	April 29, 2024	62; 10Y, 05M
Wareham	Kenneth Buckland	February 29, 2024	71; 10Y, 05M
West Bridgewater	Christina Reed	June 11, 2024	66; 22Y, 09M
Whitman Hanson Reg'l	Dawn Johnson	April 23, 2024	59; 20Y, 08M
Whitman Hanson Reg'l	Sherri Blackstone	April 8, 2024	55; 12Y, 06M
Whitman Hanson Reg'l	Jennifer Toye	June 13, 2024	57; 19Y, 08M

VI. Make-Ups, Redeposits, Military Credit and Transfers – *discussion & vote*

<u>Unit</u>	<u>Name</u>	<u>Action</u>	<u>Service</u>
Abington	Jason Harris	Transfer In	4y 1m
Bridgewater	Anthony Santos	Transfer In	1y 11m
Carver	Keren R. Fein	Make-up	2y 6m
Duxbury	James B. Wasielewski	Make-up	1y 5m
East Bridgewater	Michelle Shea	Transfer In	2y 0m
East Bridgewater	Jerrica Harmon	Transfer In	17 4m
Hanson	Jeffrey Meyers	Transfer In	1y 1m
Hanson	Lisa Clark	Transfer In	29y 8m
Marion	Jonathan Tracy	Buyback	1y 2m
Marshfield	Camden Bruno	Make-up	1y 3m
Marshfield	Lauren Reney	Transfer In	0y 8m
Marshfield	Peter Volpe	Transfer In	1y 6m
Middleborough	Cassandra Paasche	Transfer In	3y 0m
Plymouth County	Sarah Sacchetti	Transfer In	1y 7m
Rochester	Catherine Connolly	Transfer In	1y 3m

Rockland	Stephen Smith	Transfer In	9y 8m
Scituate	Patrick Legare	Transfer In	1y 5m
Wareham	Amanda Oliver	Transfer In	1y 9m
Wareham Fire District	Nicole Fitzgibbon	Transfer In	2y 10m
West Bridgewater	Nicole Nutt	Transfer In	0y 9m
Whitman	Stephen I. Drass	Make-up	5y 0m
Whitman	Gerard Reardon	Transfer In	1y 11m

VII. Monthly Expenses – *discussion & vote*

16	Refunds/Transfers/Rollovers	\$199,805.37
17	Transfers to Retirement Systems	\$822,442.83
18	<b>Expense Voucher</b>	<b>\$126,517.61</b>
19	March 2024 Staff Payroll	\$85,720.97
20	<b>Expense Voucher</b>	<b>\$127,885.10</b>
21	Pension Payroll for March 2024	\$11,935,098.11
22	<b>Expense Voucher</b>	<b>\$585,426.53</b>

VIII. Monthly Reconciliations & Financial Statements – *acknowledgement*

IX. Monthly Capital Calls – *acknowledgement*

	<u>Company</u>	<u>Amount</u>	<u>Date of Call</u>
	Rockpoint Real Estate Parallel Fund	\$ 292,416.00	3/21/2024
	AEW Partners Real Estate Fund IX, LP	\$ 205,761.00	3/22/2024
	Summit Partners Venture Capital Fund V-B	\$ 825,526.00	3/28/2024
	ISQ Global Infrastructure Fund II	\$ 818,517.00	4/10/2024
	Blk Global Renew III	\$ 398,191.00	4/19/2024
	Berkshire Value Fund V	\$ 328,909.00	4/25/2024
	GIP IV	\$ 11,611.31	4/25/2024
	Summit Growth XI	\$ 248,152.00	4/22/2024

X. New Business

- A. Retirement Board Meetings Schedule
- B. 2023 Annual Statement
  - *Possible Vote & Review*
- C. Fiscal Year 2025 Retiree COLA
  - *Vote-3% Cost of Living for Fiscal Year 2025 for Eligible Benefit Recipients*
- D. Actuarial Valuation Report as of January 1, 2024

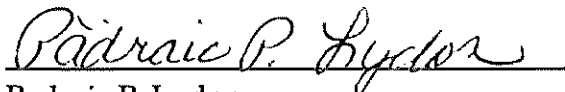
- E. GASB 67 & 68 as of December 31, 2023
- F. Cohen Milstein Sellers & Toll PLLC.
  - Fiduciary Duty and Shareholder Engagement
- G. PERAC Memo #11 of 2024
- H. PERAC Memo #12 of 2024
- I. PERAC Memo #13 of 2024
- J. NCPERS & MACRS Annual Conference
- K. Pension Software Contract Renewal Option
- L. Real Property Disposition 60 Industrial Park Road
- M. Landscaping & Snow Removal Quotes
- N. Inspector General's Report
  - Post-Retirement Earnings Limits for Massachusetts Public Employees
- O. Portfolio Update by Peter Manning
- P. Meketa Investment Update by Daniel Dynan
- Q. Other Business

XI. Executive Session

The Board shall enter Executive Session in order to discuss the physical condition or mental health of an individual(s) (purposes 1 & 7). Specifically, the Board shall consider applications for accidental disability retirement benefits, ordinary disability retirement benefits and/or petitions for accidental death benefits. Also, the Board shall consider litigation strategy, pension forfeiture and/or personnel matters (purpose 3). To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (purpose 2). In addition, to consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (purpose 6). The following items are reasonably anticipated to be discussed:

- A. Sean McAnaney, Middleboro Gas and Electric, request for medical panel for accidental disability retirement;
- B. Dawn Underhill, Town of Wareham, request for medical panel for accidental disability retirement;
- C. Thomas Brown, Town of Duxbury, approval for accidental disability retirement;
- D. Christopher Sparadeo, Town of Middleboro, approval for accidental disability retirement

The Board shall re-convene in Administrative Session in order to consider any remaining agenda items and then adjourn.

  
Padraic P. Lydon  
Executive Director

4/26/2024 8:48 AM  
Posting Date/Time

END.